

**Agenda Items for
La Vida Board of Directors
September 21, 2016**

CALL TO ORDER TIME: _____

ROLL CALL: Board: Cynthia Raiser Jeavons _____ ,
Kevin Britton _____ , ,
Executive Director: Ann Kelly____
Business Manager: Mardi Hinton _____
Staff Reps Leslie Wieland _____
Observers: _____

CONSENT ITEMS:

1. Approve Minutes for August 10, 2016
2. Approve Agenda for September 21, 2016
Moved_____ 2nd_____ Ayes_____ Nays_____

COMMUNICATIONS (3 minutes)

Public Comment on Non Agenda items for information only.

Director's Report

1. **Enrollment:** 82 Enrolled, with 2 leaving soon and 4 interviewing and in process of enrollment.
Since the beginning of school has been very dynamic with exits and recruitments.
26 New students, 3 returning after more than year away. 6 enrolled then exited, all of whom curriculum was ordered for.
2. **Financials:** Unaudited actuals for 2015-16 are ready to close. We are waiting our turn in line at the county.*
Cash flow has been tight because the ending balance from last year
Does not roll over until after all districts are closed.
Business Manager and Director met for review of Closing documents and discussed budget cuts if target enrollment is not reached. Budget for 2016-17 is based on 81.43 ADA
3. **Academic Accountability:** Diagnostics have been given for the first two weeks of School. Grades 4-12 are taking the MAP survey. Grades k-3 are doing combined aural & oral, paper- pencil diagnostics. Four students shifted to another Math Leveled Class Because of their outcomes on the diagnostic.
CAASPP results went out to Parents at Orientation. Schoolwide results were also presented to parents at Orientation during the Household Portal workshop.

4. **Willits District:** Submitted a eight documents to Willits District for the beginning of the year, as designated in the MOU: List of Students, Districts of Residence, Staff List with credentials and assignments, Office Structure, Proof of Insurance and Workers Compensation, Unaudited Actuals, Designation of three person board, and By-Laws. District Superintendent Mark Westerburg, called with questions and concerns about the MOU specifically about the Special Ed agreement and who ultimately holds responsibility in case of litigation. He will come to visit the campus soon.
5. **Special Ed:** We have 12 students with IEPs, 2 504s, 2 will have Initial Assessments, 2 more on the wait list. 17% currently. 3 are new. The Special Ed teachers have had 4 trainings on the Special Ed Information System, SEIS. Two through MCOE/SELPA and two in-house. They have also had three planning sessions for the Brain Integration Material being introduced after lunch in the elementary grades. Have held 1 IEP and SST so far, with a number coming up at the end of the month.
6. **Teachers:** In-service was collegial, upbeat and productive. Four days with different grade level focuses. Currently staff are finishing up the online trainings required by the insurance company through Safe Schools. All have to do with Sexual Harassment and Child Protection.
7. **Tutoring:** Elementary Teachers gave out 9 referrals for mostly math facts, and a couple for reading. Angela Lau and Marty Wolff are tutoring on Fridays 12-2.
8. **Office Staff:** Everyone is working very hard to fill the needs of the parents and students. A Parent, Jamie Fasanella, has joined the team as an Office Assistant. Brooke moved on.
9. **Parents:** Great attendance and feedback for Orientation except the Covelo families wanted it on one day. Three warning letters sent out for non attendance. Elementary Parents are doing a great job learning and checking in the Household Portal. All but Two families checked in the first week. High School is not as strong but still a good effort.
10. **Site:** More electrical work was needed.

Discussion

1. Nominating Committee Report.
2. Review of Unaudited Actual's Report.
3. Review of 2016-17 Policy & Program documents for approval.
 - a. Employee Handbook*
 - b. Parent and Student Handbook*
 - c. High School Program*
 - d. On-site Schedules*
 - e. Office Structure*
4. Other Ongoing Business-

Action Items:

Nomination for Board of Trustees Position:

Moved____ 2nd____ Ayes____ Nays____

Resolution 247: Approval of the 2016-17 Policy and Program Documents.

- Employee Handbook
- Parent and Student Handbook
- High School Program
- On-site Schedules
- Office Structure

Moved____ 2nd____ Ayes____ Nays____

Closed Session: In_____ Closed Session Out_____

Report Out Summary of Closed Session:

Time Adjourned _____

* denotes handout